

IM02B Environmental Policy

(ISO 14001:2015, Clause 5.2)

We have established this environmental policy to be consistent with the purpose and context of Seven Ways. It provides a framework for the setting and review of objectives in addition to our commitment to satisfy all customers, regulatory and legislative requirements as well as our commitment to continually improve our management system.

- protecting the environment, including the prevention of pollution;
- ensuring sustainable resource use, climate change mitigation, protection of biodiversity and ecosystems;
- conforming to applicable legislative, regulatory and compliance obligations;
- continually improving our environmental management system and to enhance environmental performance.

We have produced environmental objectives which relate to this policy and they can be found in document [R15 IMS Objectives](#).

This policy is communicated to all interested parties as well as being made available to the wider community through publication on our Company Noticeboard and Website.

Signed:



Date: 17/01/2020

Stephen Wilson - Director



Seven Ways responsibility towards Environmental & Sustainability Policy

The company director's responsibility towards The Environmental and Sustainability Policy

The company directors are ultimately responsible for the implementation of the Environmental & Sustainability Policy Statement. They have overall responsibility for maintaining an organisation that ensures that all requirements of the policy and associated statutory obligations are met by all employees and contractors, clients and other recognised stakeholders. To all sites or other premises under the control of the Seven Ways Environmental Services Ltd.

Special responsibilities of the company directors include:

To approve, personally sign and date, to take ownership of the Seven Ways Environmental & Sustainability Policy and ensure that there are procedures in place for the statement to be adhered to.

Setting the targets and objectives that Seven Ways will work towards. Where required external consultants and specialist advice will be sort and keeping up to date with health and safety legislation, standards and good practice.

Ensuring that the conditions and requirements of the Environmental & Sustainability Policy are understood and implemented in the respective areas or section of the control

Ensuring that all necessary liability is covered by insurance and advising the extents to which risks are acceptable.

Set an example, including considering the environmental impacts of the offices, adhering to the hierarchy of control measures.

Resourcing and investigating all environmental related accidents, including any complaints directed at Seven Ways.

Monitoring and updating any information received from internal and external sources.

Co-ordinating all activities/training/policy related to spillages, dust, noise and related environmental procedures. Ensure that any work carried out under their control is affected in accordance with all contract and regulatory requirements, including method statements and risk assessments.

Supervise arrangements with contractors, clients and other recognised stakeholders' confusion over areas of responsibility.

Investigate environmental issues and environmental complaints immediately and report on them to outside agencies as appropriate

Ensure all personnel are fully competent and trained in the tasks to be undertaken

Will ensure that the physical resources are in place for those who will be carrying out the works.

Will be responsible for the participation of all employees working for the company in the development of the EMS.



Employees

Employees are required to recognise and acknowledge their role within the Environmental & Sustainability Policy

Be conversant with the requirements of the Environmental & Sustainability Policy.

Report any breaches of the Environmental & Sustainability Policy.

Work with the company directors to make a positive contribution to sustainable and environmentally sound-based company operation.

Constantly look out for environmental improvements the environmental and sustainable future of Seven Ways Environmental Services.

Ensure checks on equipment or machinery either hired or owned by the Seven Ways Environmental Services ensure that they are safe and sustainable working order and maintained accordingly.

To ensure that environmental issues are understood within the company by contractors, clients and other recognised stakeholders.

Contractors, Clients and other recognised Stakeholders

Understand the requirements and expectations of Seven Way Environmental & Sustainability Policy and to comply with its requirements.

Report any environmental issues that you may have a concern with that might be a concern to Seven Ways.

Integrated Management System (IMS)

Arrangements

Environmental Impacts

Nuisance

Seven Ways will be considerate and put in place the appropriate control measures to reduce any nuisance that could be caused to the local communities or neighbours as a result of the works.

The nuisance activities that can create concern, will be assessed at the planning stages and will be controlled using appropriate measures.

Climate Change

Seven Ways will regularly review the initiatives that are available for small to medium business using internet sites and tools such as Business Link. All employees are encouraged to work toward carbon emission reduction. The Council where possible looks to reduce the carbon footprint.



Waste

At present Seven Ways is working to recycle as much waste as possible in its own operational area or by engaging with others to move the office or other generated waste to other recycling facilities from client's premises.

Waste use and Efficiency

Seven Ways understands that using less water is not only good for the environment but also makes good business sense.

The County Council has a maintenance programme in place to ensure that there are no leaks that are left unattended. It is the duty of all within Seven Ways Environmental Services to report faults via the established route to ensure that repairs can take place.

Sustainability

Seven Ways will seek to recycle all incoming materials to sustainable end source. In addition to this Seven Ways will monitor and record.

- Fuel usage
- Vehicle usage
- Employee travel

Complaints Procedure

All complaints received by Seven Ways are taken very seriously and there is a complaints procedure in place. The environmental complaints will be followed up and any actions are taken.

Seven Ways strives to ensure that all employees, contractors, clients and other recognised stakeholders are given the best service possible. However, when occasionally there is a break down in the procedures Seven Ways would like to know so that every effort can be made to rectify the situation and produce a satisfactory outcome.

There are several ways in which a complaint can be put to Seven Ways.

- Direct verbal contact
- Written Letter
- Emails
- Website

Seven Ways

Environmental Services Ltd

The contact details are available through Seven Ways, all our details are available on the website and verbal face to face contact can be made with any of our employees on-site.

Any complaint will first try to be resolved in the first instance, by direct communication. Where this cannot happen then one company directors will be asked to help with finding an amicable solution. All complaints are to be recorded and to be raised with the company directors.